TOWN OF COEYMANS MEETING MINUTES
September 10, 2026 6:00PM

A Town Board Meeting was held Tuesday, September 10, 2026 at 6:00p.m. at 18 Russell Avenue, Ravena N.Y.

PRESENT:	Stephen Donnelly, Supervisor Michael J. Stott, Deputy Supervisor Stephen J. Schmitt, Council Member Patricia Grogan, Council Member
ALSO PRESENT:	Candace McHugh, Town Clerk Richard C. Reilly, Town Attorney

Supervisor Donnelly called the meeting to order and led the room in the Pledge of Allegiance. All members of the Coeymans Town Board were present.

Approval of Minutes: The following minutes were approved:

-August 27, 2026 Town Board Meeting

Council member Donnelly made a motion to accept the minutes for the August 27th, 2026 Town Board Meeting and Council member Stott seconded the motion.
APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 0 – ABSTAIN - SO MOVED

Old Business

Truck Traffic: The legal department had circulated a letter to the board to be sent out to Amrize. The board has reviewed it and it will be sent out.

Zoning Code: At the last meeting some board members asked for more time to review the proposed RFP. Council member Schmitt asked about the time line which was explained by the Town Attorney. All were in favor of issuing the Request for Proposals for the zoning code. Council member Stott stated his stance on the prior definitions that have been discussed. He would like to see action taken on the transportation terminal and general contractor yard definitions which the board has spent time on developing. Council member Schmitt is of the opinion that the board should hold off until they see the potential costs of a complete zoning overhaul. Council member Grogan stated the board as a whole has not had a conversation regarding the opinion of the PB/ZBA. Council member Stott would like for it to be on the agenda for the next meeting.

A Motion was made by Council member Grogan to authorize the town clerk to advertise the RFP for a comprehensive zoning plan update, which was seconded by Council member Donnelly. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 0 – ABSTAIN - SO MOVED

Ravena Rescue Squad: Council member Schmitt touched base with Mr. Whitbeck who stated that he is aware of the prior agreement regarding the splitting of legal fees between the town and squad. He will be discussing this with his board and will get back to Council member Schmitt. Mr. Whitbeck will be giving the town their budget for the upcoming year shortly. Council member Schmitt did ask about the quarterly reports which should be shared with the town along with the reimbursable funds. Council member Schmitt has a follow up call scheduled with Mr. Whitbeck.

Flagpole Installation: The Town attorney had contacted NYS DOT to make sure the placement was not in the right of way. He stated that DOT did not seem to think it would be a problem but would have a supervisor measure just in case. Council member Grogan reminded the board that electric will be necessary as well. Supervisor Donnelly stated he would confirm with the highway if they were comfortable doing the entire installation. Clarification is also needed as to whether or not a permit is needed.

New Business

18 Russell Storm Damage: It was decided that this will be discussed in executive session.

A Motion was made to approve the 284 form expenditures of highway money for the general repairs of paving 2.6 miles of town highway which was seconded by Supervisor Donnelly, all were in favor.

Resolutions

Resolution 113-26: Authorize the hiring of Equipment Operator 1 (Glasbrener).

	Present	*Absent*	*Aye*	*Nay*	*Abstain*
Stephen Donnelly	☒	☐	☒	☐	☐
Michael J. Stott	☒	☐	☒	☐	☐
Stephen J. Schmitt	☒	☐	☒	☐	☐
Patricia Grogan	☒	☐	☒	☐	☐
	☐	☐	☐	☐	☐
Total	4		4		

I, Council member Grogan offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans Highway Superintendent is desirous of filling the vacant position in his Department of Equipment Operator 1; and

WHEREAS, the Albany County Department of Civil Service has confirmed that his job title is a non-competitive position—requiring that the chosen candidate meet the minimum qualifications; and

WHEREAS, the position was posted; and applications were received, evaluated and reviewed by the Superintendent of Highways; and the Superintendent of Highways has identified and recommends the hiring of a candidate who meets the minimum qualifications.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint James Glasbrener to the position of Equipment Operator 1, at an hourly rate of $27.13, effective September 14, 2026.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

Public Comments:

Nita Chmielewski of Alcove commended Council member Grogan on her diligence in inspecting the vouchers thus far. Mrs. Chmielewski stated vouchers were still not coded or broken down properly. In her review of the vouchers, she stated supply purchases are not being broken down properly. She hopes the entire board take the time in the future to review the vouchers properly.

William Stewart asked if there has been any progress on moving the police and court. Council member Stott stated the board still needs to get a good vision of what benefits the departments of the town. Supervisor Donnelly stated the court has indicated they are comfortable in their area but would like to expand into the old clerk's office.

Michelle Dorsey: Mrs. Dorsey stated she feels the no one has come before the board requesting the definitions in which Council member Stott has spoken about. She was asked why her request which specifically affects her property, sat for months while these terms were researched. Mrs. Dorsey stated the Town's Comprehensive Plan encourages the preservation of agricultural land, open space and the improvement of communication with local business. Council member Stott stated the board had discussed a local law that would benefit her project. He also reviewed the process on how transportation terminal came about. Council member Stated the definition transportation terminal was used specifically by Carver and GE Verona to try to justify the use of a transportation terminal in agricultural land. He feels there is a very distinct part of the comprehensive plan which emphasizes not giving way to industrial creep. Council member Stott feels if we truly believe we need to keep the separation between industry and agriculture then the definition created in 2020 needs to be cleaned up. Mrs. Dorsey finds it very difficult to not think of this process as personal. She agrees your zoning needs to follow the comprehensive plan. He explained the two definitions he is in favor of fit the demographics of our town the best.

Motion to enter into Executive Session was made by Council member Donnelly to discuss personnel matters and obtain some legal advice for departmental matters which was seconded by Council member Stott. No decisions will be made and the board will not be retuning.
- APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 0 – SO MOVED 7:15pm

Motion to exit Executive Session was made by Council member Grogan and seconded by Council member Stott. - APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 0 – SO MOVED 8:10pm

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Motion to Adjourn was made by Council member Schmitt and Seconded by Council member Donnelly- APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 0 – SO MOVED 8:10pm

Respectfully Submitted,

Candace McHugh, Town Clerk