TOWN OF COEYMANS MEETING MINUTES
September 24th, 2026 6:00PM

The Town Meeting was held Thursday, September 24th, 2026 at 6:00p.m. at 18 Russell Avenue, Ravena N.Y.

PRESENT:	Stephen Donnelly, Supervisor Michael J. Stott, Deputy Supervisor Patricia Grogan, Council Member
Absent:	Stephen J. Schmitt, Council Member
ALSO PRESENT:	Sherle Slingerland, Deputy Town Clerk Richard Reilly, Town Attorney Jason Chmielewski, Building Inspector/ Code Enforcement Officer James Cross, Chief of Police

Supervisor Donnelly opened the meeting and led the audience in the Pledge of Allegiance. He asked that the record reflect all board members were present with the exception of Council member Schmitt.

Announcements:

- Recycle Day: Council member Stott thanks Thiele Carting for their participation in Recycle day. Council member Grogan also thanked Highway Superintendent George LaMountain for his assistance all day as well.

Approval of Minutes: The following minutes were approved:

-September 10, 2026 Town Board Meeting Minutes

Council member Donnelly made a motion to accept the minutes for September 10, 2026

Town Board Meeting and Council member Stott seconded the motion.
APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 1 – ABSTAIN - SO MOVED

Department Reports

Supervisor Report – August 2026 report read by Supervisor Donnelly

Motion to Accept Report
Council member Donnelly made a motion to accept the report as read, seconded by Council member Stott. APPROVED – VOTE – AYES 3– NAYS 0 – ABSENT 1– SO MOVED

Town Clerk Report – August 2026 Report read by Deputy Town Clerk Sherle Slingerland

Motion to Accept Report
Council member Donnelly made a motion to accept the report as read, seconded by Council member Grogan. APPROVED – VOTE – AYES 3– NAYS – ABSENT 1– SO MOVED

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Police Department Report – August 2026 Report read by Police Chief James Cross

Motion to Accept the Report
Council member Donnelly made a motion to accept the report as read, seconded by Council member Stott. APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 1 – SO MOVED

Building Department – July & August 2026 Report read by Jason Chmielewski

Motion to Accept Reports
Council member Donnelly made a motion to accept the reports as read, seconded by Council member Grogan. APPROVED – VOTE – AYES 3– NAYS 0 – ABSENT 1– SO MOVED

Sewer Department Report – August 2026 Sewer Department Report was Tabled

Highway Department Report- August 2026 Highway Department Report was read by Supervisor Donnelly

Motion to Accept Report
Council member Donnelly made a motion to accept the report as read, seconded by Council member Stott. APPROVED – VOTE – AYES 3– NAYS 0 – ABSENT 1– SO MOVED

Liaison Reports – Council member Grogan had spoken to the Chief about a few vouchers. Chief Cross explained the vouchers with more clarity for the board. 3 current contracts are with Axon, one for tasers and 2 for cameras.

The 2027 Tentative Budget of the Town of Coeymans was filed with the Coeymans Town Clerk on September 22, 2026 and presented to the Coeymans Town Board this evening September 24, 2026 by Deputy clerk Sherle Slingerland.

Discussion: Supervisor Donnelly stated the Tentative is used as a baseline and the board will review and adjust as needed.

Old Business:

-On-going Truck traffic Discussion/ Update: The Board reviewed a letter sent to Amrize by the town. Mr. Reilly stated receipt has been confirmed and he is awaiting a response.

-Zoning Code Amendments: An RFP has been put out. Further discussion will wait till the board members are all in attendance.

-Ravena Rescue Squad: Council member Schmitt was reaching out to the Squad regarding legal fees. He was not in attendance.

-Cemetery Stone Refurbishment: Council member Grogan explained more stones were found under a pile. The additional cost for them is $1,000.

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New Business:
-Business Office Laptop Discussion

Resolution # 114-26 Approve Laberge Addendum

	Present	*Absent*	*Aye*	*Nay*	*Abstain*
Stephen Donnelly	☒	☐	☒	☐	☐
Michael J. Stott	☒	☐	☒	☐	☐
Stephen J. Schmitt	☐	☒	☐	☐	☐
Patricia Grogan	☒	☐	☒	☐	☐
	☐	☐	☐	☐	☐
Total	3	1	3		

I, Council member Grogan offer the following resolution and move its adoption:

WHEREAS, the Town has previously retained Laberge Engineering and Consulting Group, Ltd. ("Laberge") to provide professional engineering, planning, grant development and community development assistance services to the Town; and

WHEREAS, the Town has received a proposal dated June 18, 2026, from Laberge (the "Addenda") to provide general professional consulting services to the Town; and

WHEREAS, Laberge proposes to bill by its normal hourly rates for Addendum No. 2026069-00, up to the amount of Twenty-Four Thousand and No/100 dollars ($24,000.00), for professional services not covered by existing project specific contracts.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to sign the Addenda provided by Laberge, to allow Laberge to perform general professional consulting services not covered by existing project specific contracts, up to the amount of $24,000.00.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: Mr. Reilly explained this would be for anyone to use for general questions but primarily for the sewer. Council member Grogan suggested this be allotted specifically for the current sewer EPA issues. She does not feel it should be an option for all department and/or topics. Council member Stott feels as that is possible to achieve. Mr. Reilly reiterated this is only to give Laberge a mechanism to bill from. He does not feel the resolution needs to be amended but could just be conveyed to department heads what this is for specifically. Council member

Stott and Grogan asked for the Supervisor to make all department heads aware of the limitations placed on this addendum

Resolution # 115-26 Approval of Budget Transfer

	Present	*Absent*	*Aye*	*Nay*	*Abstain*
Stephen Donnelly	☒	☐	☒	☐	☐
Michael J. Stott	☒	☐	☒	☐	☐
Stephen J. Schmitt	☐	☒	☐	☐	☐
Patricia Grogan	☒	☐	☒	☐	☐
	☐	☐	☐	☐	☐
Total	3	1	3		

I, Council member Stott offer the following resolution and move its adoption:

WHEREAS, the Chief Fiscal officer of the Town of Coeymans has determined that in order to maintain proper balances within various accounts, an inter-fund transfer is necessary.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to transfer the funds, as depicted below, the Budget Year 2026:

Amount	**From Account**	**To Account**
$1,000.00	(A) 1990.4 Contingency	(A) 8810.4 Cemeteries Contractual

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 116-26 Approval of Budget Transfer

Stephen Donnelly	☒	☐	☒	☐	☐
Michael J. Stott	☒	☐	☒	☐	☐
Stephen J. Schmitt	☐	☒	☐	☐	☐
Patricia Grogan	☒	☐	☒	☐	☐
	☐	☐	☐	☐	☐
Total	3	1	3		

I, Council member Donnelly offer the following resolution and move its adoption:

WHEREAS, the Chief Fiscal officer of the Town of Coeymans has determined that in order to maintain proper balances within various accounts, an inter-fund transfer is necessary.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to transfer the funds, as depicted below, the Budget Year 2026:

Amount	From Account	To Account
$965.00	(A) 1990.4 Contingency	(A) 7750.4 Celebration Contractual

Seconded by Council member Grogan, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 117-26 Approval of Budget Amendment

Stephen Donnelly	☒	☐	☒	☐	☐
Michael J. Stott	☒	☐	☒	☐	☐
Stephen J. Schmitt	☐	☒	☐	☐	☐
Patricia Grogan	☒	☐	☒	☐	☐
	☐	☐	☐	☐	☐
Total	3	1	3		

I, Council member Grogan offer the following resolution and move its adoption:

WHEREAS, the Chief Fiscal officer of the Town of Coeymans has determined that in order to maintain proper balances within various accounts, an amendment to the 2026 Budget is necessary.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to amend the 2026 Budget, as depicted below, for the Budget year 2026:

Increase Appropriations

(B) 3620.4 Safety Inspections – Contractual	$8,902.50

Increase Appropriated Fund Balance

(B) 0599 Fund Balance	$8,902.50

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 118-26 September Abstract

	Present	*Absent*	*Aye*	*Nay*	*Abstain*
Stephen Donnelly	☒	☐	☒	☐	☐
Stephen J. Schmitt	☒	☐	☒	☐	☐
Michael J. Stott	☐	☒	☐	☐	☐
Patricia Grogan	☒	☐	☒	☐	☐
	☐	☐	☐	☐	☐
Total	3	1	3		

I, Council member Stott offer the following resolution and move its adoption:

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for September 2026, as follows:

PRE-PAID VOUCHERS – 26-01126 to 26-011xx from the following funds:

General	**$ 187,580.25**
Part Town	**$ 24,606.62**
Highway – Part Town (DB)	**$ 262,114.71**
Sewer	**$ 44,303.61**
Trust & Agency	**$ 57,892.60**

VOUCHER NUMBERS – 26-01065; 26-01076; 26-01124 and 26-01184 to 26-012xx from the following funds:

General	**$ 68,336.83**
Part Town	**$ 3,895.25**
DA	**$ 7,467.15**
Highway-Part Town (DB)	**$ 21,942.68**
Sewer	**$ 37,624.49**

TOTAL FOR ALL FUNDS ~~– $ 715,764.19~~ – Voucher #26-01211 is placed on hold $703,264.19

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

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Miscellaneous: Council member Grogan asked where we were at with the flagpole. Supervisor Donnelly stated he is waiting on some quotes and he is reaching out to the Village to see if they can assist in the installation. She also inquired about the need for permits and the installation of the electric.

-Council member Grogan asked for a follow up with the air conditioner unit in the southern end of the building. Supervisor Donnelly is awaiting additional quotes per procurement.

Public Comments:

Barbara Tanner asked about the length of the proposed 45mph zone. The Supervisor explained it would be from the Amrize conveyor belt to the 30 mph which begins at the port. She asked for explanation on the Wreaths Across America. Council member Grogan explained an organization can sign up to fundraise off of the wreaths and our local VFW has done so. Mrs. Grogan and Mrs. Rarick will be meeting with the VFW Auxiliary in October to further explain.

Bill Stewart asked if there will be another meeting regarding zoning definitions. The Town Attorney explained a public hearing would be necessary.

Motion to enter into Executive Session to discuss personnel matters was made by Supervisor Donnelly which was seconded by Council member Stott. No decisions will be made and they will not be returning. APPROVED – VOTE – AYES 3– NAYS 0 – ABSENT 1– SO MOVED

Motion to exit Executive Session was made by Council member Grogan which was seconded by Supervisor Donnelly APPROVED – VOTE – AYES 3– NAYS 0 – ABSENT 1– SO MOVED 7:17pm

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Motion to Adjourn was made by Council member Donnelly and Seconded by Council member Grogan- APPROVED – VOTE – AYES 3– NAYS 0 – ABSENT 1– SO MOVED

Respectfully Submitted,

Candace McHugh, Town Clerk

TOWN OF COEYMANS, NEW YORK
ESTABLISHED 1673